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**MEETING OF DEPARTMENTAL PURCHASE COMMITTEE REGARDING PURCHASE OF I.T EQUIPMENT
AND DC INVERTERS .**

The Bid opening Meeting of the Departmental Purchase Committee regarding purchase of IT Equipment and DC Inverters was held on 12-04-2022 at 11:00 am under the Chairmanship of Additional Secretary (Dev) Home & TAs Department in Conference Room. The following attended:-

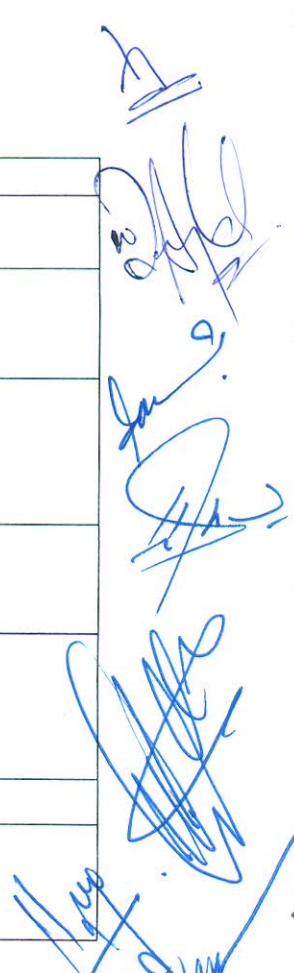
1. Additional Secretary (Dev)	<u>Chairman</u>
2. Deputy Secretary (Admn)	Member
3. Deputy Director (I.T)	Member
4. Section Officer (General)	Member
5. Planning Officer	Member
6. Assistant Director (Computerization of Arms License)	Member
7. Caretaker/ Superintendent (CB)	Member

The Chair welcomed the participants. The Chairperson of the committee explained that home & Tribal Affairs Department advertised tender for procurement of IT Equipment's and DC inverters in the newspapers and the same was uploaded on KPPRA and Department website. As per KPPRA rules 2014 Single Stage Single Envelope procurement method was adopted where price of the bids will be determining factor. The Chair further explained that bids will be evaluated strictly in compliance with criteria mentioned in SBD & in case of non-compliance with mandatory criteria the bid will be rejected under the rules. It was further explained that the procurement process will be transparent and no compromise beyond the rules will be taken into consideration at any stage of the process.

The bids were opened in presence of bidders/representatives (attendance sheet enclosed). Each firm name was announced loudly along with their quoted rates for each item for the ease of participant to note it down.

The following firms applied for various items:

S. No	Item Name	Firm Applied
1	Desktop computers	i. M/s Quick Business Solution
2	DC-Inverter	i. M/s Opell's Tech Pvt. Limited ii. M/s Quick Business Solution iii. M/s Panasonic Office Solutions
3	Heavy Duty Printer	i. M/s Opell's Tech Pvt. Limited ii. M/s Quick Business Solution iii. M/s Paragon Office Solution iv. M/s Panasonic Office Solutions
4	Laptop	i. M/s Quick Business Solution ii. M/s Paragon Office Solution iii. M/s Panasonic Office Solutions
5	Normal Printer	i. M/s Quick Business Solution ii. M/s Opell's Tech Pvt. Limited iii. M/s Paragon Office Solution iv. M/s Panasonic Office Solutions
6	Scanner	i. M/s Panasonic Office Solution
7	UPS 1.5 KVA	i. M/s Quick Business Solution ii. M/s Panasonic Office Solution iii. M/s Sicom Traders



The Committee examined the bids and supporting documents submitted by the bidders. The committee checked the submitted bids against the mandatory eligibility criteria and rejected/disqualified M/s Panasonic Office Solutions and M/s Sicom Traders for not submitting/attaching mandatory registration certificate with SECP or Registrar of Firms or any other legal entity. The committee after examining the bids prepared comparative statement for each item advertised in the tender (Annex-I). The Committee also discussed the mechanism for inspection of the supplies and it was recommended from the committee members to constitute an Inspection Committee for evaluation of the IT equipment.

For the Desktop Computers, single bidder i.e. M/S Quick Business Solutions applied only, fulfilling the required criteria advertised in the SBD's. The KPRA rules 2014 section 6-A states that,

"The single bid in goods may be considered if it meets the evaluation criteria expressed in advertisement or bid solicitation documents and is not in conflict with the Act, these rules, regulations or policy of Government, for the time being in force. The single bid shall be in conformity with best evaluated bid. The procuring entity shall make a decision with due diligence and in light of section 3 of the Act."

However, In order to ensure economical procurement of Desktop Computer, the committee conducted market survey and obtained rates/quotations from open market. The rates offered by M/S Quick Business Solution are in accordance with the current market prices.

Similarly in Heavy Duty Printer, there was only one bid confirming the technical specification mentioned in SBD from firm i.e. M/s Paragon Office Solution. The rate offered for the specific model quoted was cross-checked from market and were found to be similar with current market prices.

After examining all the bids and comparative statements the procurement committee unanimously agreed upon the followings

- i. Under provision of Rule 6-A of Khyber Pakhtunkhwa Public Procurement Rules for Goods & Services 2014, contract for procurement of Desktop Computers may be awarded to M/S Quick Business Solutions @ Rs 139,200/- per unit (price inclusive of all government applicable taxes).
- ii. Being lowest bidder and fulfilling the required tender criteria, Contract for procurement of DC Inverters may be awarded to M/s Opell's Tech Pvt. Limited @ Rs 117,370/- per unit (price inclusive of all government applicable taxes).
- iii. Being lowest bidder and fulfilling the required tender criteria, Contract for procurement of Heavy Duty Printers may be awarded to M/s Paragon Office Solution @ Rs 128,500/- per unit (price inclusive of all government applicable taxes).
- iv. Being lowest bidder and fulfilling the required tender criteria, Contract for procurement of Laptops may be awarded to M/s Paragon Office Solution @ Rs 182,700/- per unit (price inclusive of all government applicable taxes).
- v. Being lowest bidder and fulfilling the required tender criteria, Contract for procurement of Normal Printers may be awarded to M/s Quick Business

